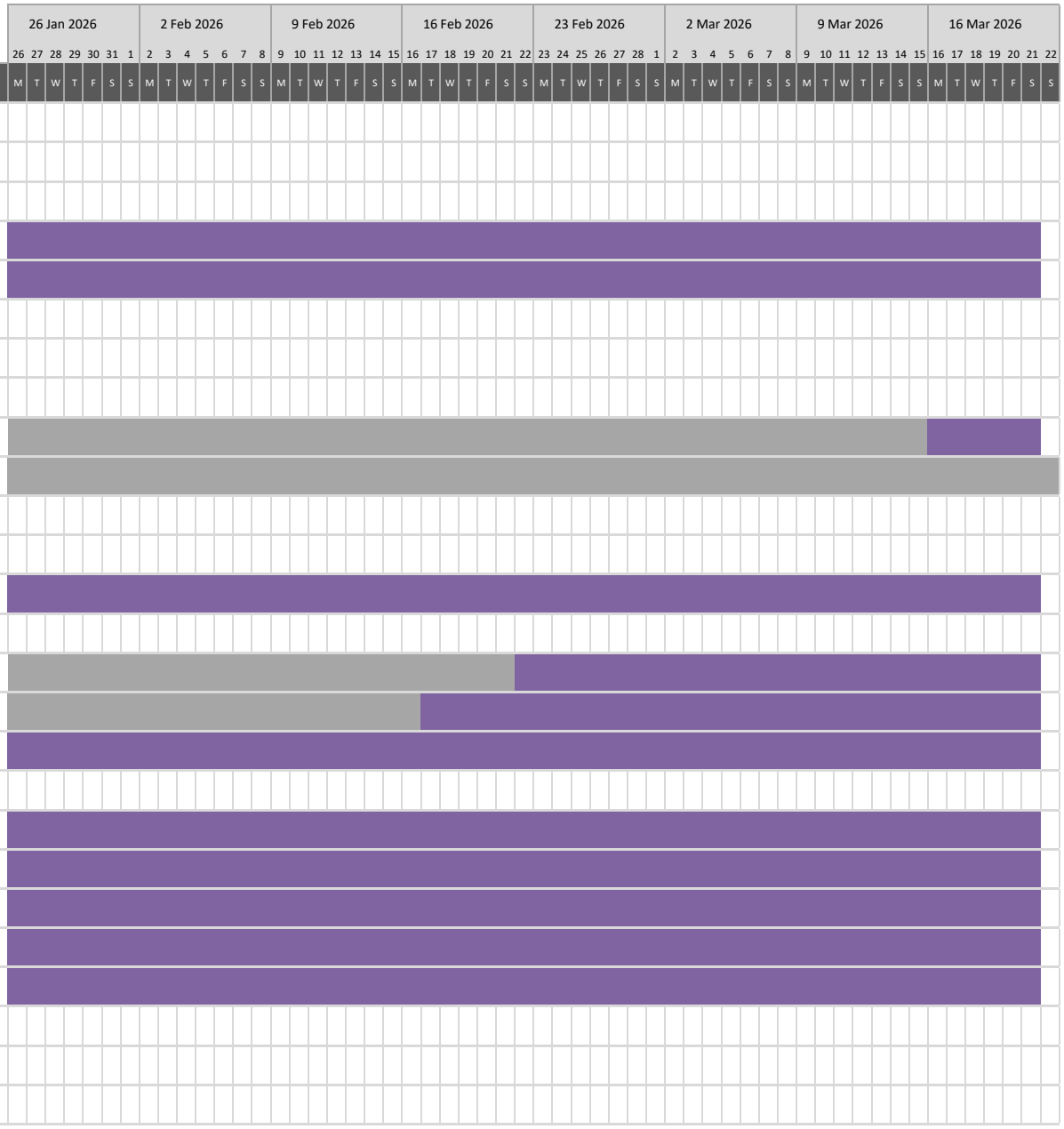
Annex 7 - Pension Dashboard Project

Oxfordshire Pension Fund

Project Start: Sat, 01/06/2024

Display Week: 88

TASK	ASSIGNED TO	PROGRESS	START	END
Planning				
Project Scoping	R Salsbury	100%	1/6/24	30/6/24
ISP Scoping / Decision	M Smith / V Green	100%	17/6/24	31/3/25
Committee / Pension Board updates	V Green	n/a	1/9/24	31/3/26
Monthly updates at Manager meetings	R Salsbury	n/a	1/6/24	31/3/26
Testing - our connection deadline is 31/10/25				
ISP Connection set up in Test Service		100%	1/3/25	29/4/25
Test sending data to ISP		100%	29/4/25	29/4/25
Test matching criteria	Systems Team	75%	29/4/25	30/6/26
Determine Matching criteria - timings tbc	Managers	75%	11/6/25	30/6/26
Codes received from TPR for 4 schemes	R Salsbury	100%	1/5/25	26/9/25
Register with MaPS Governance Register (when c	R Salsbury / V Green	100%	1/6/25	31/10/25
Set up and Complete Internal Controls Register	R Salsbury / V Green	0%	1/6/25	30/6/26
Heywood Phase 2 work to complete connection v	Heywood / R Salsbury	100%	1/8/25	30/9/25
AVC (L&G and Prudential) - data connection tbc	R Salsbury / V Green	75%	1/5/25	31/5/26
Prudential AVC - single source - via SFTP link - and receive and load data. SFTP establishe		60%	15/9/25	31/5/26
L&G AVC - single source - receive file and upload t	R Salsbury / V Green	25%	15/9/25	31/5/26
Go Live Planning				
Enquiries - who will deal with these		0%	1/11/25	31/3/26
Workflow - what changes required		0%	1/11/25	31/3/26
Comms - what required for scheme members		0%	1/11/25	31/3/26
Employer communication - what involved		0%	1/11/25	31/3/26
Decide on frequency of upload to ISP		0%	1/11/25	31/3/26
Go Live execution				
Data sent to dashboard	R Salsbury	100%	1/10/25	30/11/25
Dashboards Available point - 6 months notice will be given by Central Government		0%	tbc	tbc



Display Week: 88

TASK	ASSIGNED TO	PROGRESS	START	END
Decide who will deal with queries - resource?		0%	tbc	tbc
Team Training		0%	tbc	tbc
Processes documented		0%	tbc	tbc
Record operational information statistics		0%	tbc	tbc
Breach reporting process to document		0%	tbc	tbc
Workflows set up	R Salsbury	50%	tbc	tbc
Insert new rows ABOVE this one				

26 Jan 2026							2 Feb 2026							9 Feb 2026							16 Feb 2026							23 Feb 2026							2 Mar 2026							9 Mar 2026							16 Mar 2026						
26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S